



### **Confirmation and Scheduling Policy**

Please take few minutes to carefully review our policy on confirmation and scheduling and sign below.

When you schedule an appointment with North Creek Dental Care, we reserve a specific amount of time especially for you and we trust you to be responsible for remembering and keeping your appointment. As a courtesy, we will do our best to confirm your appointment with our first reminder 7 days prior to your schedule appointment. Please be sure we have your correct phone number and email address.

We understand that schedules change, and emergencies happen and ask for as much notice as possible. If you are unable to keep your scheduled appointment, we respectfully request a two-business day notice to cancel or change an appointment to avoid a broken/missed appointment fee of \$50.00 fee for the first hour and \$25.00 subsequent hour. Failed appointments or “No-Show” appointments will also result in a broken/missed appointment fee.

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Patient Signature

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Patient Name

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Date